Delivery Inspection Instructions

If any damage occurs during shipment, the following information will minimize headaches in resolving a damage claim or arranging reshipment.

COMMON CARRIER or FedEx (Signature Required) Deliveries

It is the receiver's responsibility to inspect all boxes and <u>even if boxes cannot be immediately</u> <u>unpacked</u>, to note any damage or apparent damage on the delivery receipt. *Savvy Rest can support a damage claim only if any damage is recorded at delivery*. Signing for delivery without noting damage means acceptance in good condition and no claim or replacement can be made.

How to Inspect

- 1. Count packages and verify that the total matches the number on the Delivery Receipt.
- 2. Verify correct shipper (Savvy Rest) and recipient on address labels for each box.
- 3. Examine all sides of each box.
- 4. If a box is severely damaged and damage to product inside is visible, <u>refuse to accept delivery</u> <u>of that box</u>. The carrier must return it to Savvy Rest and bears responsibility for reshipment.
- 5. If you see only slight damage to a box and wish to accept delivery, first record any of the following on the Delivery Receipt <u>before signing it</u>:
 - Torn box
 - Hole in box
 - Box bent or crushed
 - Water damage to box
 - Box has been repackaged

FedEx (No Signature) Deliveries

FOR DELIVERIES LEFT WHEN YOU WERE ABSENT, if damage to boxes is later observed:

- 1. Do not unpack a damaged box.
- 2. Contact the dealer from whom you purchased.
- 3. Describe the damage and, if possible, email photos of the box or boxes to your dealer.
- 4. Your dealer will contact Savvy Rest if necessary.



Questions? Contact us at 866-856-4044.